

Quick Reference Navigation

Top Tab	Bottom Tab	Features & Functions
HOME	WELCOME	Company news, manuals
	FILE DOWNLOADS	Forms, information, details,...
	COMPANY ROSTER	Agents, names, email ids, phones,...
	MANUALS	Help manuals PDF format for printing
	DELTA NEWSLETTER	Delta Media Group Newsletters
	TRAINING VIDEOS	How to videos
	NOTICES	Notices regarding DeltaNet
EMAIL	YOUR EMAIL SETTINGS	Username, Password, POP Server, SMTP Server <i>(where Delta provides your email)</i>
	WEBMAIL	Inbox, Folders <i>(where Delta provides your email)</i>
	USING EMAIL	Overview
	EMAIL GUIDE	Suggestions for email composition
	DEALING WITH SPAM	Spam info
	LATEST VIRUS INFO	Virus info
	HAVES & WANTS	Electronic buyer & seller emails to offices/agents
LEADS & CONTACTS	LEADS	Leads waiting processing
	PROCESSED	Leads that have been processed
	CONTACTS	Contact Details
	TOOLS	Lead Performance Report
	SETTINGS	Zip codes, Minimum Prices, Send Lead Notices TO, SMS (Cell Phone)Notification
WEBSITE	OVERVIEW	Photos, phone numbers, About you, links..
	PAGES	Additional (side / top) pages
	SITE DESIGN	Template selection from design library
	LISTING DISPLAY	Mortgage link, Featured Listing display, My Listings display
	MARQUEE	Scrolling footer
	DOMAINS	Link your domain name to your DMG site
	UPGRADE SYSTEM	<i>Upgrade features & functions & pricing (where available)</i>
	DEFAULT SEARCH	Default Listing Search – registration, state, county
	PRIVLEDGES	<i>Administrators only</i>
	EXTERNAL REDIRECT	<i>Administrators only</i>
	LINKS	Helpful links to Search, VMA, ...
	SET UP WIZARD	Getting started, phone, email, Atlas Default

Quick Reference Navigation

LISTINGS	ACTIVE LISTINGS	Click on MLS – to add virtual tours, additional photos (99), comments (255), open houses, ... Click on STATS – for listing statistics Click on ECARDS – to send e-card for listing Click on SELLER REPORT – sends STATS
	SOLD LISTINGS	Supported based on MLS
	EDIT YOUR PUBLIC MLS (IDS)	Links to WEBSITE – OVERVIEW – MLS ID
	MARKETING TIPS	Suggestions for photos, titles, giving direct access
MARKETING	GUIDE	Useful marketing tips
	YOURSELF	Useful tips to promote yourself
	YOUR LISTINGS	Useful tips to promote your listings
	FREE REPORTS	Option to add your reports – they appear under the Free Reports page on your site
	E-CARDS	Option to build and send e-cards by MLS #
	HAVES & WANTS	Electronic buyer & seller emails to offices/agents
	MARKETING PARTNERS	Links to marketing resources
RESOURCES	RESOURCES	Company & Delta Media Group files / newsletters
	FILE DOWNLOADS	Optional company information forms, etc..
	COMPANY NEWS	Optional company news
	DELTA NEWS	DMG news
	EMERGENCY INFO	Emergency contact information
STATS	YOUR TRAFFIC REPORTS	Customers visiting your site, how long they stayed, pages viewed, referring site, what domains they came from
	TRAFFIC GRAPH	Visitors per month, listing views per week, page views last week
PREFERENCES	HOME SEARCH	Default settings – registration, state, county
	EMAIL MESSAGES	Auto responders & Free Report Notification
	PASSWORD	Change function
	STATE LICENSE INFORMATION	Nar Standard 12-9 entry
SUPPORT	SUPPORT HOME	Manuals & Support/Feedback Request
	MANUALS	Manuals
	IP	IP Test – diagnosis blocking issues
	VIRUSES	Virus & hoax info